

Heronbridge Close RTM Company Ltd

Financial Statements for the year ended

31 December 2010

Company limited by guarantee No 05494732

Heronbridge Close RTM Company Ltd

FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2010

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HERONBRIDGE CLOSE RTM COMPANY LTD

REPORT OF THE DIRECTORS

YEAR ENDED 31ST DECEMBER 2010

The Directors submit their report together with the financial statements for the year ended 31st December 2010.

PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

Principal activities

The principal activity of the company is to manage, maintain and administer land and buildings at Heronbridge Close, Westlea, Swindon. The company is a "Right To Manage" (RTM) company operating under the standard RTM terms of Memorandum and Articles of Association as determined by the Commonhold and Leasehold Reform Act 2002.

Business review

The Right to Manage numbers 1-6 and 19-24 Heronbridge Close was acquired with effect from 1 February 2006 and for numbers 7-12 on 25 December 2008.

The service charge for the year to 31 December 2010 was agreed at the Annual General Meeting held on 1 December 2008 by members at £480 per property, payable in ten monthly instalments of £48 or £420 if paid in full by 1 January 2010.

During the year the boundary fence was re-stained and door arches to several flats were repaired. The communal TV aerial system was upgraded and now provides a choice of dual signals for Astra (Sky/Sky +/FreeSat), Hotbird (mainly foreign satellite channels), along with DAB and FM radio and digital terrestrial (freeview) signals and the analogue signal (until switched off by the broadcasters). The grounds of the three RTM blocks are maintained to a good standard by a gardener by common consent. The condition of the three blocks is considerably improved since the Right To Manage was exercised.

The directors both provide their services to the company and leaseholders on an unpaid basis other than for the professional costs to prepare these statutory accounts for which a fee of £147 (2009 - £140) has been paid. During the year they donated the fees charged of £200 (2009 - none received) in respect of administering lease assignments to the company.

AUDIT

The company has taken advantage of The Companies Act 2006 (Audit Exemptions) Section 477(2).

DIVIDENDS

The Articles of the company do not permit the payment of dividends.

RESERVES

The retained profit for the year taken to reserves was £4,660 (2009 - £957). This has been retained to meet future maintenance costs in particular the expense of rebuilding the site walls and roof repairs.

HERONBRIDGE CLOSE RTM COMPANY LTD

REPORT OF THE DIRECTORS

YEAR ENDED 31ST DECEMBER 2010

COMMONHOLD AND LEASEHOLD REFORM ACT 2002

Sections 152 and 156 of the Commonhold and Leasehold Reform Act were expected to commence during 2009 but have yet to be enacted. Items that these sections are likely to require include:

That as all transactions currently shown in the company relate to service charges these cease to be shown in the accounts of the Company. This is because funds held by the Company are held in trust on behalf of tenants (leaseholders).

An Income and Expenditure Report and Balancing Statement be produced within six months of a year end.

Clear guidance has yet been issued on the new format to be adopted. Therefore the directors have prepared these accounts on the same basis as previous years in order to maintain consistency. An Expenditure Report and Balancing Statement in a format expected to be agreed is shown on page 8.

DIRECTORS

The directors who served during the year were:

Diana A Morris MGLM

John R Morris FCMA AIRPM

BY ORDER OF THE BOARD

John R Morris FCMA AIRPM

Director

1 January 2011

Registered Office:

15 Windsor Road

Swindon

SN3 1JP

HERONBRIDGE CLOSE RTM COMPANY LTD			
Profit and Loss Account		2010	2009
For the year ended 31 December :-			
	Note	£	£
Turnover from continuing operations	2	8,360	8,136
Operating charges	10	(3,792)	(7,249)
Operating profit from continuing operations		4,568	887
Interest receivable	6	92	70
Retained profit transferred to reserves	7	4,660	957

There are no recognised gains or losses other than the profits for the years, as shown above and therefore, no separate statement of recognised gains and losses has been presented.

There is no material difference between the company results as reported and on an unmodified historical cost basis.

Accordingly, no note of historical cost profits and losses has been included.

HERONBRIDGE CLOSE RTM COMPANY LTD

Balance Sheet as at:-	Note	31st December 2010		31st December 2009	
		£	£	£	£
Current Assets					
Cash at Bank		13,947		13,272	
Debtors	3	162		63	
		14,109		13,335	
Creditors : Amounts falling due within one year	4	(3,569)		(7,455)	
Net Current Assets			10,540		5,880
Total Assets Less Current Liabilities			10,540		5,880
Reserves					
Profit and Loss Reserves	7		10,540		5,880
Leaseholders' Funds held in trust			10,540		5,880
a. For the year ending 31 December 2010 the company was entitled to exemption under section 477(2) of the Companies Act 2006.					
b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.					
c. The directors acknowledge their responsibility for:					
i. ensuring the company keeps accounting records which comply with Section 386; and					
ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and whi					
Diana Morris		Director			
The financial statements were approved by the board of directors on 1 January 2011.					

HERONBRIDGE CLOSE RTM COMPANY LTD			
Cash flow statement	Note	2010	2009
		£	£
Net cash inflow from operating activities	8	583	1,572
Returns on investments and servicing of finance			
Interest received	6	92	70
Increase in cash		675	1,642

HERONBRIDGE CLOSE RTM COMPANY LTD

NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 31ST DECEMBER 2010

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Company's financial statements.

(a) Basis of Preparation

The financial statements have been prepared in accordance with applicable accounting standards under the historical cost accounting convention.

2 TURNOVER

Turnover represents the amounts derived from the provision of services during the year, exclusive of value added tax.

	<u>2010</u>	<u>2009</u>
	£	£
Service Charges	7,560	7,560
Instalment fees and late payment charges	600	576
Lease assignment and enquiry fees	200	0
	<u>8,360</u>	<u>8,136</u>

3 DEBTORS

	<u>2010</u>	<u>2009</u>
	£	£
Trade Debtors (outstanding Service Charges)*	96	0
Payments in advance (part of next year's insurance premium)	66	63
	<u>162</u>	<u>63</u>

* Flat 10

4 CREDITORS: Amounts falling due within one year

	<u>2010</u>	<u>2009</u>
	£	£
Accrued expenses (costs not yet paid)	862	4,887
Service Charges received from leaseholders in advance	2,707	2,568
	<u>3,569</u>	<u>7,455</u>

5 CONTROL

No one person controls the company.

6 INTEREST RECEIVABLE

	<u>2010</u>	<u>2009</u>
	£	£
Bank Interest	92	70

HERONBRIDGE CLOSE RTM COMPANY LTD

NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 31ST DECEMBER 2010

7 RECONCILIATION OF PROFIT AND LOSS RESERVES

	Total £
As at 1st January 2010	5,880
Retained profit for the financial year	4,660
As at 31st December 2010	<u>10,540</u>

8. - 9. NOTES TO THE CASH FLOW STATEMENT

8 Reconciliation of operating profit to operating cash flows	<u>2010</u>	<u>2009</u>
	£	£
Operating profit	4,568	887
(Increase)/Decrease in debtors (note 3)	(99)	22
(Decrease)/Increase in operating creditors (note 4)	(3,886)	663
Net cash inflow from operating activities	<u>583</u>	<u>1,572</u>

9 Analysis of changes in cash during the year.	<u>2010</u>	<u>2009</u>
	£	£
Balance brought forward	13,272	11,630
Net cash inflow	675	1,642
Balance at year-end	<u>13,947</u>	<u>13,272</u>

Notes 10 and 11 do not form part of the statutory accounts

10 Detailed Profit & Loss

	<u>2010</u>	<u>2009</u>
	£	£
Total Income (note 2)	8,360	8,136
Guttering and downpipes (2009 includes UPVc facias)	0	(710)
Communal TV aerial upgrade	(950)	(2,500)
Building maintenance - other	(235)	0
Gardening	(1,224)	(1,224)
Gardening - replacement shrubs	0	(905)
Fencing staining/renewal	(432)	(985)
Accountancy	(147)	(140)
Insurance	(769)	(759)
Postage and stationery	(20)	(11)
Companies House fee	(15)	(15)
	<u>(3,792)</u>	<u>(7,249)</u>
Operating profit	4,568	887
Add Interest received (note 6)	92	70
To General Reserves	<u>4,660</u>	<u>957</u>

HERONBRIDGE CLOSE RTM COMPANY LTD

NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 31ST DECEMBER 2010

11 Income and Expenditure Account

- as may soon be required by the Commonhold and Leasehold Reform Act 2002

Income:	<u>2010</u>	<u>2009</u>
	£	£
Service Charges receivable from tenants		
Service Charges	7,560	7,560
Additional income	600	576
Total	8,160	8,136
Interest (net of tax)	92	70
Other Income: - lease transfer fees	200	0
Total Income	8,452	8,206
 <u>Expenditure:</u>		
Repairs and Maintenance (including 2009 - Communal TV system £2,500)	1,185	3,210
 Grounds Maintenance		
Gardening - all areas (including 2009 - replacement shrubs £905)	1,224	2,129
Site Maintenance - fencing renewal	432	985
	1,656	3,114
 Professional Fees		
Landlord's Management Fees	-	-
Accountancy fees	147	140
Accountancy Section 21 report	-	-
	147	140
 Insurance	769	759
 General Expenses		
Postage and Stationery	20	11
Companies House Fees	15	15
	35	26
 Total Expenditure	3,792	7,249
Surplus at end of accounting period	4,660	957
 Surplus Transferred to Reserves	4,660	957
 <u>Balancing Statement</u>		
Assets	<u>2010</u>	<u>2009</u>
	£	£
Sums paid in this period but relating to a subsequent period	66	63
Service Charges due from leaseholders	96	0
Cash at bank	13,947	13,272
	14,109	13,335
 Liabilities		
Service Charges received from leaseholders in advance	(2,707)	(2,568)
Costs relating to this or previous period but not yet paid	(862)	(4,887)
Current Liabilities	(3,569)	(7,455)
 Net Assets	10,540	5,880
 Reserve Fund	10,540	5,880